

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, September 13, 2011
5:00 PM

Present: Audrey Murphy, J. Tibbetts, MD, Don Murray, Carole Andrews, Patricia Bacelis Leon, Harold Pfothenhauer

Excused: Joe Van Deurzen

Staff Present: Judy Friederichs, John Paul

Guest Present: Carina, UWGB Nursing Student

1. CALL TO ORDER AND INTRODUCTIONS

Carina, nursing student from UWGB introduced herself.

2. APPROVAL / MODIFICATION OF THE AGENDA

MOTION: To approve the agenda. Andrews / Tibbetts

MOTION CARRIED

3. APPROVAL OF MINUTES OF July 26, 2011

MOTION: To approve. Andrews / Tibbetts

MOTION CARRIED

4. UPDATE BUDGET 2012

Judy stated that the County Executive's budget was due to departments on Thursday, September 15th but has been postponed to Monday, September 19th.

Judy and managers met with the County Executive regarding the budget proposal. The main changes that will be made include a reduced fringe amount because of the increased employee contribution (the full amount was not included in the original salary summary report); and an increase to a Nurse Manager's salary because it is less than the rate that the staff she supervises are paid.

5. DIRECTOR'S REPORT

John Paul reported that there have only been two complaints at two different facilities since the July meeting. Audrey commented that in the month prior to the July meeting there were 9 complaints regarding Sanimax.

Judy said that in 2012 staff schedules will be flexed in response to after-hours time used for odor calls.

Judy reported that the two active cases of TB that staff have been working with are now culture-negative. These two people are out of isolation and will complete their course of medication in December.

There was a case of rheumatic fever in an 8-year-old; and 20 cases of pertussis between June 1 and August 31 – most of which were in the Howard-Suamico area. Staff expect more pertussis reports since children are back at school now.

Dr. Tibbetts asked what the ages of the pertussis cases were. Judy said that they were between pre-school and school-aged.

Ricki's last day is Friday. Chua will temporarily absorb Ricki's supervisory duties and a lead MCH nurse will oversee the immunization, lead and MCH programs. Judy's goal is to fill the vacant Nurse Manager position in January.

The request to fill the open sanitarian position has been approved but Judy is waiting for some revenue data before going ahead with recruitment. She would like to make sure the revenue to pay for the position will be there.

A secretary III retired as of August 1. We will increase the hours of a part-time clerk typist II. The budget includes a reclassification of two clerk typist II positions to clerk typist III – that will result in all clerical staff having the same classification and will make assigning duties more flexible.

A lab technician is leaving in December. This position and the sanitarian aide position will be combined for 2012. The sanitarian aide will go through proficiency testing in October so that she will be qualified to take over the lab technician duties.

Two nurses plan to retire at the end of the year.

Judy distributed a brochure produced by the Community Health Improvement Process committee. This brochure is presented as an

interim report. After the committees addressing the selected priorities have met, a full plan will be put together. Judy will give a presentation at the next meeting that will address the information that was shared with these committees. Health Department staff are assigned to each of these committees.

A press release regarding the CHIP process will go out on September 26th. The United Way Life Study will be released about a week after this press release. The two groups will be collaborating on community planning.

Judy has been trying to contact the DNR regarding the smoke in the air today from the wildfire in Minnesota. The state Department of Health did release some talking points for health departments. They are anticipating there will be different areas affected on a shifting basis for the rest of the week. There may or may not be air quality alerts based on a 24 hour average particulate reading. The monitoring sites in our area, however are not functional. Don stated that he doesn't know why it's an acceptable answer from the DNR to say that their equipment isn't functional.

Harold asked Judy if the pertussis cases were primarily children in the Howard Suamico area. Judy said that, yes they were mostly (but not all) children from that area.

6. ANY OTHER BUSINESS AUTHORIZED BY LAW

None.

7. ADJOURNMENT / NEXT MEETING

The next meeting is tentatively scheduled for Tuesday, November 15th at 5:00 PM.

MOTION: To adjourn, at 5:34 PM.

Tibbetts / Andrews

MOTION CARRIED